

COVID-19 Risk assessment 2 - Physical distancing

Hazards?
Infection spread by staff with symptoms of COVID-19
Infection spread by customers with COVID-19
Infection spread from surfaces and equipment infected with COVID-19
Who might be harmed and how?
Customers
Guests
Staff
Suppliers
Visitors
Members of the public
Controls in place
The occupancy level of the business is to be reviewed to allow for adequate physical distancing to be achieved and determined and a record of this number kept.
Door staff are to regulate the number of people within the building with a one in, one out rule to be operated when full occupancy capacity is reached
Where customers are required to queue to access the premises, the queuing area is to be identified and distance markers placed on the floor at 2 metre intervals (or no more than 1 metre if mitigating controls are set in place)
Where there is more than one point of access, doors will be designated for entry and exit. Consideration will be given to the safety of access and egress routes e.g. avoiding exiting onto busy main roads, unmade surfaces etc.
Signage is to be placed at the entrance door to advise customers of physical distancing rules within the premises
Floor markings will be positioned inside the premises to facilitate compliance with current physical distancing advice, particularly in the most crowded areas, such as serving counters and tills.
The layout of the floor will be adjusted and the number of tables and chairs within the premises reduced to allow for appropriate physical distancing to be achieved.
Tables and chairs will be set out to provide the current recommended gap between seated customers/groups inside and outside of the premises.
Where physical distancing cannot easily be achieved then mitigating controls will be set in place to reduce the risk of face to face seating of different social groups e.g. tables layout, screens etc.
Signage shall be placed throughout the premises to remind customers of the need to maintain a physical gap to current recommended distances between social groups